



FORM FOR NEW E-MAIL-ID

Reason / Justification:

Head of Office/Supervisor/Research Advisor's recommendations

I hereby approve the above named person to have an official e-mail account.

Date _____

For Computer Service In-charge use only

Login created by: _____ Date: _____

User Copy

Login ID given _____ Password _____

Date: _____

(Computer Service In-charge)