



INSTITUTE OF NANO SCIENCE & TECHNOLOGY

(An Autonomous Research Institute of Department of Science and Technology, GOI)
Knowledge City, Sector 81, S.A.S Nagar- 140306, Punjab

Application Form for Married Hostel Accommodation

Date: _____

1. Name of Applicant (In Block Letters):

2. Registration No.: _____ b) Contact No.: _____

3. a) Department: _____

b) Name of Programme (Ph.D/Post-Doctoral/RA): _____

c) Full-time/Part-time: _____

4. a) Date of registration: _____

b) Duration of the Programme (years): _____

c) Period upto:

5. Name of Supervisor(s): a) _____ Tel.No.: _____

Email: _____ b) _____ Tel.No.: _____

Email: _____

6. Type and source of scholarship (Self-Financed/INST funded): _____

7. Are you a sponsored candidate? If yes, give the name of your parent institution and source of fund

8. Present address:

9. Permanent address:

10. Details of family members, who will be staying in the apartment with me:

SN	Name	Age (years)	Relationship	Profession Employer Name	(Government/Private)

Copies of following documents to be attached with the application (self-attested): (Please attach)

1. Institute Identity card.
2. Admission Offer letter (Ph.D/Post-doctoral/RA)
3. Marriage Certificate
4. Aadhar Card Copy:
5. ID proof of all members, who will stay in the apartment:

Terms/Code of Conduct of Married Hostel Accommodation:

1. Eligibility Criteria:- 1.) SRF Certificate (for Ph. D. students)
 - 2.) Marriage Certificate
 - 3.) Offer letter (for postdoctoral fellow)
2. Applications which are not fulfill the eligibility criteria will not be accepted.
3. Ph.D. students can apply for the married hostel only after completion of 3rd year.
4. Married post-doctoral fellows will be given preference for occupancy over the PhD students.
5. Preference will be given to Girls students having kids.
6. The allotment of Hostel will be done on first come first serve basis (Date on the form submitted with all valid documents to the Hostel Manager will be considered for this purpose). Once an accommodation is allotted; the Hostel Manager, will inform the student about the same.
7. The student must shift into the allotted accommodation within 10 days of receiving the allotment offer. Failure to do so will lead to automatic cancellation of allotment offer. The student must make a fresh application, if they want to be enrolled in the waiting list.
8. The allotment of apartment is valid only till the date that the student is registered at the institute or the maximum duration of the program, whichever is earlier.
9. The institute reserves the right to withdraw the hostel allotment at any given time without according any reason.
10. None of the family members staying with the student must be claiming HRA as per the Govt. of India Rules Declaration by Applicant.
11. The electricity charges will be deducted from monthly salary on monthly basis as per consumption unit of electricity.
12. The Married Hostel accommodations are allotted for living for the Students/allottee and his/her family. Any other person is not allowed to reside in the residence. If an allottee or his/her family is not staying in the house, it must be vacated.
13. No allottee is permitted to sublet the residence allotted to him partly or fully or use it for any trade or business. If a complaint is received to this effect, appropriate action will be taken by the Institute authorities.
14. Mutual exchange of residence by allottees without permission from the Institute is strictly prohibited.
15. Any alteration or addition in the Institute residence shall not be allowed by the residents. However, the Institute may decide for identical alteration or addition in a group of identical houses.
16. The allottees will not temper with the electricity installation, water supply and sanitary fittings or other fixtures in the residence provided by the Institute.
17. Unauthorised use of electricity or water supply in any manner will be treated as a serious offense and render the allottee liable to disciplinary action.
18. The allottee will immediately report to the concerned authority about any defects in installations

19. The allottees are expected to conduct themselves in a courteous and polite manner with the neighbours. If any complaints are received about any resident being quarrel some or indulging in objectionable activities like entertaining undesirable characters, disorderly behaviour, getting intoxicated outside the house, etc., appropriate disciplinary action including cancellation of allotment of such residence shall be taken by the Institute authorities.

20. The allottee will not encroach upon the allocated space for gardening or for any other purpose.

21. Any fruit bearing tree(s), if any, in the compound of the residence shall be the property of the Institute. The allottee may use the fruits for his own eating purposes.

I have gone through the rules and regulations/code of conduct for allotment of married accommodation and I shall abide by those at all times.

Applicant's signature:

Name: _____ Entry No.: _____ Email: _____
Mobile No.: _____ Date: _____

For use of Warden's office

Name of Applicant: _____ Entry No.: _____

Duration of the Programme: _____ Date of registration: _____

Eligibility period for accommodation (as per date of registration) up to: _____

Approved: _____ WL No.: _____ Date: _____ not approved (reason): _____

Hostel Manager (signature):

Warden (signature)

Married Hostel Accommodation Charges:

Budget Head Amount (INR)

1. Deduction of HRA as applicable
2. Electricity (allotted on individual's name) - As per actual bill
3. Extension of stay after degree/tenure completion; for a maximum duration of 10 days: INR 750/Day