



नैनो विज्ञान एवं प्रौद्योगिकी संस्थान

(विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार का एक स्वायत्त संस्थान)

Institute of Nano Science and Technology

(An Autonomous Institute of Department of Science and Technology, Govt. of India)

Form No.12 (b)

INDENT OF VEHICLE

(for use of Guests)

1. Name of the Guest : _____

2. Complete Address of Guest: _____

3. Mobile No. of the Guest: _____

4. Purpose of visit: _____

5. Date on which vehicle required : _____

6. Timing From _____ To _____

7. Pick up from _____ Drop at: _____

8. Train No. / Flight No. : _____

9. Arrival Time : _____ Departure Time _____

Date: _____

Signature of Indenter: _____

Name & Designation : _____

FOR OFFICE USE

Allotted / Vehicle Not Available

Vehicle No. _____ Driver (Name) _____ (Mobile) _____ is allotted

(Vehicle I/c)

Note: (i) The indent must be sent at-least 24 hours in advance with Mobile number of the guest to intimate him/her the mobile number of the driver
(ii) To ensure that the above information is passed on to the guest before his / her departure.