



INSTITUTE OF NANO SCIENCE AND TECHNOLOGY, MOHALI

(An autonomous Research Institute of Department of Science and Technology,
Government of India)

Habitat Centre, Sec-64, Phase X, Mohali – 160062, PUNJAB

Phone No: 0172 – 2210075/74/73, Fax No: 0172 – 2211074

Website: www.inst.ac.in

Ref. No. INST/12(102)/2020 – PUR

Date: 5th October, 2020

To

NOTICE INVITING QUOTATION

Dear Sir,

Sealed Quotations are invited on behalf of Director, INST for the purchase of **Substrates – KTaO₃ (100) – 10x10x0.5 mm single side polished (Qty. 03)** so as to reach at INST, Mohali latest by **28th October, 2020 upto 2.00 pm**. The sealed quotations received within due date and time will be opened on the same day at 3 pm in the presence of tenderers (if any).

Before quoting, please read the instructions carefully mentioned overleaf.

NIQ can also be downloaded from INST website i.e. www.inst.ac.in or CPPP website i.e. www.eprocure.gov.in.

Yours faithfully

Sd/-

Head of Office



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INSTRUCTIONS

- Inquiry if any may be sent by Courier/Speed Post/E-mail and INST will not be liable for any kind of Postal delay.
- The Quotation should be addressed to the Director INST, Mohali invariably giving on the envelop Reference No. With date and due date with time.
- The Quantity mentioned in this inquiry shall be deemed to be only approximate and will not in any manner be binding on the Institute.
- The Quotation should be enclosed in a sealed envelope.
- Firms will quote separately for each article.
- The rates offered should be FOR Mohali in case of firms situated outside Chandigarh and free delivery at the Institute premises in case of local firms.
- GST: The Institute is not exempted from the payment of GST. The rate (i.e., percentage of GST should be clearly indicated included or excluded) wherever chargeable.
- In case of Ex-godown terms the amount of packaging forwarding freight etc. Should clearly be indicated by percentage or lump sum amount. Current rate of GST must be mentioned. The institute is exempted from Customs and Excise Duty.
- The delivery period should be specifically stated. EX-Stock and earlier delivery may be preferred.
- The firms are requested to give detailed description and specifications together with the detailed drawings, printed leaflets and literature of the Article quoted. The name of the manufacturers and country of manufacture should also invariably be stated. In the absence of these particulars the Quotation is liable for rejection.
- Quotation should have minimum validity of 60 days from the date of opening.
- The rates quoted should be for each item separately otherwise your Quotation is liable to be ignored.
- Late or delayed Quotation will not be accepted.
- Director has the right to reject to the Quotation and to split up the requirements or change any or all the above conditions without assigning any reason.

Sign & Stamp of Tenderer