



INST/12(269)/2016 – PUR (RP-26)

Dated: 20.03.2017

To

### **NOTICE INVITING TENDER**

Dear Sir,

Sealed Quotations are invited on behalf of Director, INST Mohali for the Supply and Installation of **Upright Single Door Refrigerator** so as to reach latest by **10.04.2017** on or before 2.00 pm. The Quotations will be opened on the same day at 3.00 pm in the presence of tenderers, if any.

#### **Specifications of equipment:**

- Power Supply : 230 ± 20V, 50 Hz
- Capacity : 400 ± 20 L
- Temperature range : 2-8 °C
- Digital Temperature controller with display
- Dimensions (WxDxH) : 60x60x200 cm ± 10%
- Adjustable perforated shelves (at least 4 numbers)
- Chemical resistant construction material
- Door lock and interior light

**Warranty:** Minimum 1 year.

**Before quoting, please read the instructions and terms & Conditions carefully as enclosed.**

#### **Note:**

1. Please attach the copies of previous supply order to any Government Institutes/ autonomous bodies/ PSU, if any, with the quotation and provide the contact person and his contact Nos.
2. Brochures clearly mentioning specifications should be submitted along with the quotation the failure of which will result in rejection of the quotation.
3. Operation and services manuals must be provided at the time of installation.
4. Ant additional accessories such as voltage stabilizer and installation should be provided in standard scope of supply.
5. Preference will be given to those systems having higher safety standards and lower environmental hazards.

Yours faithfully

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Chief Fin. and Admn. Officer



### **INSTRUCTIONS AND TERMS & CONDITIONS**

- Inquiry, if any, may be sent by Courier or Speed Post. INST will not be liable for any kind of postal delay.
- The Quotation Should be addressed to the Director INST, Mohali invariably giving on the envelop Quotation for \_\_\_\_\_, Reference No. With date and due date with time.
- The Quantity mentioned in this inquiry shall be deemed to be only approximate and will not in any manner be binding on the Institute.
- The quotation should be enclosed in a sealed envelope.
- The rates offered should be FOR Mohali in case of firms situated outside Chandigarh and free delivery at the Institute premises in case of local firms.
- VAT/CST: The Institute is not exempted from the payment of Sales Tax/Service Tax/VAT. The rate (i.e., percentage of taxes applicable should be clearly indicated, wherever chargeable.
- In case of Ex-godown terms the amount of packaging forwarding freight etc. should clearly be indicated by percentage or lump sum amount. Current rate of Sales Tax/VAT must be mentioned. The institute is exempted from Customs and Excise Duty.
- The delivery period should be specifically stated. Ex-Stock and earlier delivery may be preferred.
- The firms are requested to give detailed description and specifications together with the detailed drawings, printed leaflets and literature of the Article quoted.
- The name of the manufacturers and country of manufacture should also invariably be stated. In the absence of these particulars the quotation is liable for rejection.
- Quotation should have minimum validity of 120 days from the date of opening.
- Delivery of Goods: Delivery should be given at INST Lab at Punjab University within a maximum of one month's time from the date of placement of purchase order.
- Delayed delivery: If the delivery is not made within the due date for any reason, INST will have the right to impose penalty @ 0.5% per week and the maximum deduction is 10% of the contract value / price.
- The place of jurisdiction would be Mohali (Punjab) INDIA.
- Warranty: One Year Warranty shall have to be provided by the firm. The Warranty should be comprehensive on site.
- Late or delayed quotation will not be accepted.
- Director has the right to reject to the quotations and to split up the requirements or change any or all the above conditions without assigning any reason.