



# INSTITUTE OF NANO SCIENCE & TECHNOLOGY

(An Autonomous Research Institute of the Department of Science and Technology, Government of India)

Habitat Centre, Sector-64, Phase-X, Mohali-160062, Punjab

Ph.No. 0172-2210073/74/75, Fax No. 0172-2210074, Website: [www.inst.ac.in](http://www.inst.ac.in)

File:- 12(6)/2013 - INST

Dated:- 13<sup>th</sup> December 2016

To,

Subject:- Notice Inviting Quotation for Annual maintenance Contract of **EPABX SYSTEM (Make: Panasonic, Model Number : KXTDA100), 8P&T, 48 License expendable up to 100lines (Presently 72connections of internal phone).**

Sir,

Sealed quotations are invited for Annual maintenance Contract of Intercom EPABX SYSTEM (Make: Panasonic, Model Number : KXTDA100), 8P&T, 48 License expendable up to 100lines installed at Habitat Center Phase-10, Mohali. You may quote your rate in the enclosed format.

**Terms & Conditions:-**

- 1) AMC Services shall be provided at site where the Intercom EPABX SYSTEM have been installed. The agency will also attend to all intercom lines /wiring, all internal defect/repairs of EPABX and other telephone lines wherever required.
- 2) Minimum of 4 services for EPABX SYSTEM shall be provided during the period of AMC on quarterly basis.
- 3) Breakdown call will be attended within 4 hours on receipt of information.
- 4) The AMC shall be valid for a period of one year from the date of award of AMC.
- 5) Prices Quoted in your quotation shall be clearly indicate viz. AMC service charges & taxes if any.
- 7) Payment: 25% of the total AMC amount after the successful and satisfactory completion of each service and remaining/balance on completion of the AMC Period.
- 8) Defect in service should be done without any extra charges by your firm.
- 9) Bidder should enclose EMD of Rs.2500/- in form of D.D in favor of Director INST payable at Mohali valid at least for three months. EMDs of unsuccessful bidders shall be returned within 30 days after the award of the AMC. EMD of successful bidder shall remain with INST which shall be returned after completion of the AMC.
- 10) EMD can be deposited through online also in INST Account. The details of INST Account are as follows:-
  - a. Name of Beneficiary: Institute of Nano Science and Technology (INST)
  - b. Account No. **2452201001102**
  - c. Name of Bank: **Canara Bank, Sector 34, Chandigarh**
  - d. IFS Code: **CNRB0002452**

The details of transaction for EMD viz. Name of payee firm, Transaction ID, Transaction date, Amount of Transaction, Name of Bank, Address of Bank shall be furnished by the tenderer on their letterhead separately along with their tender.

**IMPORTANT CONDITIONS:**

1. Your quotation/bid in a sealed envelope super subscribed with the words "**Quotation for AMC of EPABX SYSTEM**" should reach INST on or before 30<sup>th</sup> December 2016 till 2.00PM.
2. Quotations/bids received within due date and time shall be opened on the same day at 3.00PM in the presence of tenderer or their representative (if any).
3. The firms should be authorized service center of Panasonic.

-sd-

Chief Fin. and Admn. Officer



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## Quotation for AMC of EPABX SYSTEM

1) Name of Firm –

2) Address –

3) Phone / Mobile No- \_\_\_\_\_.

4) Email Id \_\_\_\_\_.

5) EMD- Amount- Rs. \_\_\_\_\_

DD No / Date \_\_\_\_\_

Bank Name \_\_\_\_\_

6) Price Quoted:-

S.no	Item	Number of EPABX SYSTEM	AMC Rate per EPABX SYSTEM (Including Taxes)	Total Charges
1.	AMC of EPABX SYSTEM <b>(Make: Panasonic, Model Number : KXTDA100), 8P&amp;T, 48 License expendable up to 100lines</b>	01 No.		
2.	Panasonic Key Phone (321)	01 No.		
3.	Panasonic Telephone set with CLI Speaker (62)	15 Nos.		

Date \_\_\_\_\_

Place \_\_\_\_\_

Signature

Name

Address